

Monday Evening
Riverside, NJ
March 19, 2018
Regular Meeting
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 4, 2018.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 4, 2018.
3. Filed written notice with the Clerk of the Township of Riverside on January 4, 2018.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building 1 W. Scott Street Riverside, NJ 08075.

ROLL CALL

Mr. Hart – present, Mr. Miller – present, Mr. Frey – present, Mr. Kimble – present, Mrs. Hatcher – present.

Also present: Municipal Clerk Susan M. Dydek, Police Chief William Eliason, Administrator Meghan Jack and Attorney Albert Marmero.

RESOLUTIONS:

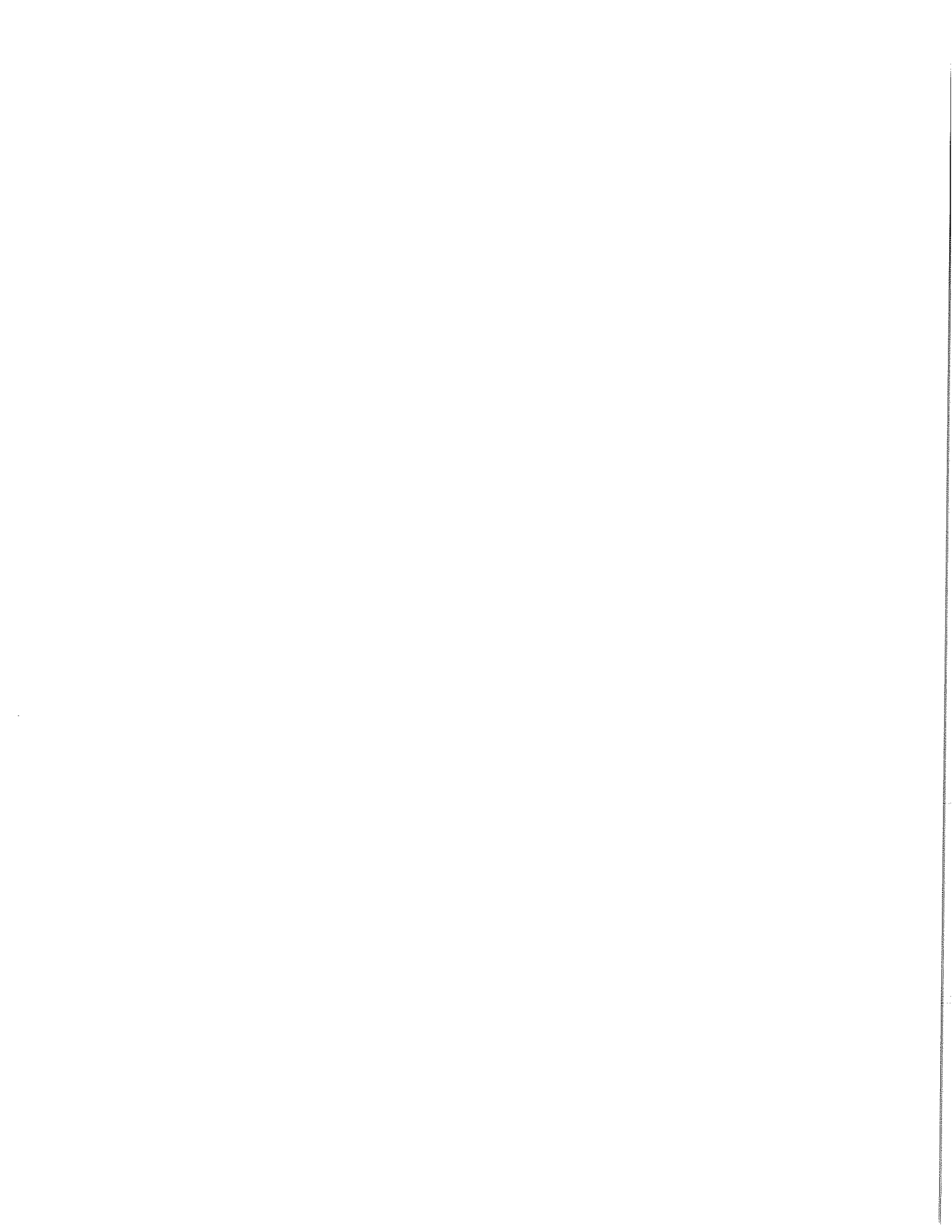
Mr. Frey made a motion to adopt Resolution 2018-#46 entitled, "**RESOLUTION APPOINTING KEVIN JOO AS DETECTIVE FOR THE RIVERSIDE POLICE DEPARTMENT**" seconded by Mr. Kimble. Upon roll call, the vote was as followed: Ayes – Messrs. Frey, Kimble, Hart, Miller and Mrs. Hatcher. Nays – None. Motion carried.

OATH OF OFFICE:

Mayor Hatcher administered the Oath of Office to Kevin Joo.

Motion made by Mr. Frey, seconded by Mr. Kimble to recess the meeting at 7:05pm carried.

Motion made by Mr. Miller, seconded by Mr. Kimble to reopen the meeting at 7:12pm carried.



APPROVAL OF MINUTES:

Motion made by Mr. Kimble and Mr. Hart that the minutes of the Special Meeting of February 26, 2018, the Closed Session Meeting of February 26, 2018, the Work Session Meeting of February 26, 2018 and the Regular Meeting of February 26, 2018 be approved as written. Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Hart and Kimble. Nays – None. Abstain – Mr. Miller. Motion carried.

Motion made by Mr. Hart and Mr. Kimble that the minutes of the Work Session Meeting of March 5, 2018 be approved as written. Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Hart, Miller and Kimble. Nays – None. Abstain – Mr. Frey. Motion carried.

OPEN PORTION – AGENDA ITEMS:

Mayor Hatcher opened the meeting to the public for agenda items only.

Hearing nothing further from the public, **motion made by Mr. Kimble and Mr. Miller to close Public Portion (Agenda Items Only) carried.**

Mr. Hart requested that Resolution 2018 - #43A be pulled from the Consent Agenda and voted on separately.

CONSENT AGENDA

Mr. Frey made a motion, seconded by Mr. Kimble that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

- | | |
|------------|--|
| 2018 - #43 | Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's, "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964." |
| 2018 - #44 | Resolution Authorizing the refund of overpayment of application of Zoning Use Permit in the amount of \$70.00 on Application #831. |
| 2018 - #45 | Authorization to submit a Recycling Grant Application. |

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"

2018-#43

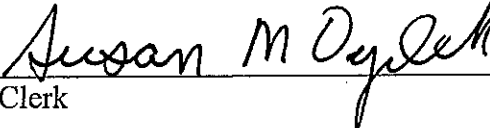
FORM OF RESOLUTION

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the (*name of governing body*) of the (*name of local unit*), hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON (*insert meeting date*).


Clerk

RESOLUTION 2018 - #43A

A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
INTRODUCTION OF THE 2018 MUNICIPAL BUDGET

TOWNSHIP OF RIVERSIDE
RESOLUTION 2018-~~44~~

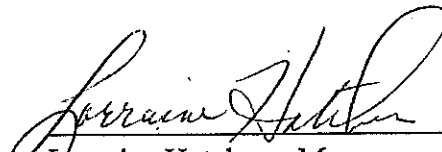
Resolution Authorizing the Refund an overpayment of application of zoning-use permit in the amount of \$70.00 on Application # 831

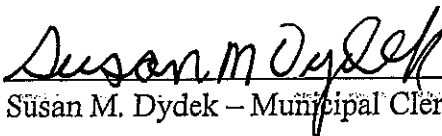
Whereas, Jose Cepa paid \$100 for Zoning Permit on 2/23/18 and the amount due for zoning permit is \$30 creating an overpayment in the amount of \$70 for 2018.

NOW, THEREFORE BE IT RESOLVED by the Township of Riverside that the CFO is authorized to issue a refund to Jose Cepa in the amount of \$70.

Refunded to
Jose Cepa
409 St. Mihiel Drive
Riverside, NJ 08075

BE IT FURTHER RESOLVED that copies of said resolution be forwarded to the Tax Collector.


Lorraine Hatcher – Mayor


Susan M. Dydek – Municipal Clerk

RESOLUTION 2018-#45
TONNAGE GRANT APPLICATION

- WHEREAS,** The Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and
- WHEREAS,** It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and
- WHEREAS,** The New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and
- WHEREAS,** The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and
- WHEREAS,** A resolution authorizing this municipality to apply for the **2017 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township Committee of the Township of Riverside to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and
- WHEREAS,** Such a resolution acknowledges **Jerry DeSanto** is a *Certified Recycling Professional* to ensure the application is properly completed and timely filed under the law.
- NOW THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Riverside hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection; and
- BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

RESOLUTION 2018-#46**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE
APPOINTING A POLICE DETECTIVE FOR THE TOWNSHIP OF
RIVERSIDE**

WHEREAS, there is a need for an additional Police Detective within the Riverside Township Police Department; and

WHEREAS, Kevin Joo has served as a Police Officer within the Riverside Township Police Department since November 2014; and

WHEREAS, Kevin Joo has met all the necessary qualifications to be appointed as a Detective within the Riverside Township Police Department; and

WHEREAS, it is the recommendation of the Chief of Police that Kevin Joo be appointed as Police Detective.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey that Kevin Joo is hereby appointed Police Detective for the Riverside Township Police Department effective March 19, 2018.

RESOLUTIONS:

Mr. Frey made a motion to adopt Resolution 2018-#43A entitled, "**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE INTRODUCTION OF THE 2018 MUNICIPAL BUDGET**" seconded by Mr. Kimble. Upon roll call, the vote was as followed: Ayes – Messrs. Frey, Kimble, Miller and Mrs. Hatcher. Nays – Mr. Hart. Motion carried.

ACTION:

- 1) *Mr. Kimble made a motion to table* the authorization to approve Solicitor's Licenses for Darien Morris to solicit construction services, Danielle A. Gibbs to solicit Solar Panels, Daniel H. Summers to solicit Solar Panels, Taylor Dippman to solicit Clean Energy and Ben Sweezy to solicit Clean Energy *seconded by Mr. Frey carried. Motion tabled.*
- 2) Authorization to enter into an Agreement with Conor Strong & Buckelew for Employee Benefits Brokerage & Consultancy **approved on motion by Messrs. Frey and Kimble carried.**
- 3) **Mr. Miller and Mr. Frey made a motion** authorizing the advertisement for a Full-Time Public Works Truck Driver/Laborer **carried.**
- 4) Authorization to hire Richard Kostrub as a substitute crossing guard **made on motion by Messrs. Kimble and Miller carried.**
- 5) **Mr. Frey made a motion** authorizing to extend the contracts with William Eliason and Hans David Jaensch through December 31, 2018 respectively **seconded by Mr. Kimble carried.**

SHADE TREE COMMITTEE REQUEST

None.

CORRESPONDENCE

None.

DEPARTMENT OF PUBLIC SAFETY:

Chief Eliason reported the Police Activity for February 2018: Incidents – 520, Investigations – 90, Adult Arrests Total – 79, Motor Vehicle Summons – 157, Motor Vehicle Accidents – 9, Juvenile Charges – 3, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Summons for False Alarms – 0, False Alarm Calls – 13, False Alarm Warning Letters - 0. Chief Eliason reported on the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. A copy of the report is on file in the Office of the Municipal Clerk.

Mayor Hatcher reported that she attended a Path to Hope with Lt. Fisher. Mayor Hatcher stated that with the determination of Lt. Fisher, Riverside's crime rate is down. Chief Eliason stated

that at a certain time of the day, addicts can go into the Police Station, turn their drugs in and the Police will call Twin Oaks Recovery to try to help them.

DEPARTMENT OF PUBLIC WORKS:

Mr. Frey stated that Mr. Holt will give the report. Mr. Holt reported that leaves were picked up, potholes were patched, and brush was picked up from the storm. There is a tremendous amount of branches out from the storm. The PW Yard will be open this Saturday. Mr. Frey stated that the Public Works Department has done an excellent job regarding the storm clean-up. Mr. Miller questioned if any Verizon trucks have been in the Township? Administrator Jack stated that she was told that Verizon was waiting for PSE&G to finish with repairing their wires before they started repairing the Verizon wires. Mr. Frey stated that a majority of the wires are Comcast wires. Mr. Holt reported that there are multiple wires in a downed tree on New Jersey Avenue.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Hart reported that tax collection will be given as a quarterly next month.

BILLS AND EXPENDITURES:

Motion made by Mr. Kimble and Mr. Frey to approve the bills and expenditures for payment carried.

DEPARTMENT OF RECREATION:

Mr. Kimble reported that he is currently working on planning a 5k.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Miller reported that the Easter Egg Hunt which will be held on March 24, 2018 beginning at 11:30am. Also, Mr. Miller will be attending a meeting on April 9, 2018 with a local business on ideas to improve the downtown area.

SOLICITOR'S REPORT:

Solicitor Marmero had no report.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack questioned if the Committee would like her to obtain a new indoor location for the Easter Egg Hunt? Mr. Miller suggested pushing the date back? Mr. Frey suggested the Saturday before Easter? It was determined to see what the weather brings, and if needed to change the date to April 4th.

Motion made by Mr. Hart, seconded by Mr. Kimble, approving all the reports that were submitted carried.


PUBLIC PORTION

Mayor Hatcher opened the Public Portion

- 1) David Dunkerson – Willingboro, NJ – Mr. Dunkerson stated that he researched organizations that will donate materials for playgrounds and named some of the organizations. Mr. Dunkerson also tried to reach out to the Diocese but they have not answered him and he will keep trying to contact them. Mr. Dunkerson stated that he has many ideas for the revitalization of the Downtown Area. Mr. Dunkerson stated that he contacted Dick's Sporting Goods with regard to the 5k. Mr. Dunkerson questioned if there was any way that the children from Beverly or Edgewater Park could attend Riverside High School instead of going to Palmyra or Burlington City High School? Mayor Hatcher stated that the State would never allow this to happen.
- 2) Richard Naylor – 24 E. Hancock Street – questioned if Seagull Lighting was for sale? Administrator Jack answered in the negative and stated that there are two business currently there. Mr. Naylor asked if he could get his curb painted? Administrator Jack stated that the Township doesn't paint this time of the year, so it will be painted when the warmer weather arrives.
- 3) Diane Chambers – 42 Webster Street – Stated that she is excited and motivated to see Riverside moving forward.

In seeing that no members of the public wishing to speak, motion made by Mr. Hart and Mr. Kimble carried: Public Portion be closed.

There being no further business to attend to, motion made by Mr. Kimble and Mr. Frey and that the meeting be adjourned, and so declared by Mayor Hatcher.


 Susan M. Dydek, RMC
 Municipal Clerk

