

Monday Afternoon
Riverside, NJ
February 11, 2019
Regular Meeting
4:55pm

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Sewerage Authority in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 31, 2019.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 31, 2019.
3. Filed written notice with the Clerk of the Township of Riverside on January 31, 2019.

The regular meeting of the Riverside Sewerage Authority was held on the above date at the Riverside Township Administrative Office Building 237 S. Pavilion Avenue Riverside, NJ 08075.

ROLL CALL

Mr. Mingin – present, Mr. Horton – present, Mr. Conard – present, Mr. Van Meter – present, Mr. Haman – present.

Also present: Secretary Susan M. Dydek and Superintendent Joseph Bader.

APPROVAL OF MINUTES:

Motion made by Mr. Horton and Mr. Mingin that the minutes of the Work Session Meeting and the Regular Meeting of January 14, 2019 be approved as written. Upon roll call the vote was as follows: Ayes – Messrs. Horton, Mingin and Haman. Nays – None. Abstain – Messrs. Conard and Van Meter. Motion carried.

PUBLIC PORTION – (TECHNICAL):

Chairman Haman opened the Public Portion (Technical).

In seeing that Mr. Viana from 320 Heulings Avenue was not present, **motion made by Messrs. Conard and Van Meter to table the Connection Approval carried.**

Mr. Armando Viana arrived at 5:01pm and explained that he had a foundation located at 320 Heulings Avenue and would like to connect to the sewer main in order to build a house. Mr. Viana explained that he applied for a sewer permit and handed the plans into the office. Authority Secretary Dydek said that she was not told that Mr. Viana applied for the Connection Permit or the submitted plans. Mr. Horton recommended that the plans be approved based off the Superintendent approval upon reviewing them. **Motion made by Mr. Conard, seconded by Mr. Horton that the Connection Permit be approved pending approval of the Plant Superintendent carried.**

OLD BUSINESS:

- 1) Confined Space Entry and Rescue Services – Cinnaminson Fire Department Lieutenant Philip Drangula was present and stated that the Cinnaminson Fire Department established a Confined Space Entry and Rescue Service Team back in 2012. The Team services other Public Works Departments and Sewerage Authorities beside the Riverside Sewerage Authority. They have one Fire Engine Staff of 4-5 members which are staffed 24 hours a day besides their volunteers. They currently have a 23 members that are certified in Confined Space Rescue as well as being EMTs. They have established a Confined Space Rescue Training Program which they will be training the employees of the Riverside Sewerage Authority Plant. **Mr. Horton made a motion to proceed with the hiring of the Cinnaminson Fire Department for the Confined Space Entry and Rescue Service seconded by Mr. Conard carried.**
- 2) SJM Riverside (Taubel Mills) – Chairman Haman reported that when the representative from SJM Riverside was present at last month's meeting, the representative stated that he has an engineering firm. Chairman Haman further explained that the Authority Engineer has tried to contact the representative's engineer multiple times with no success. Chairman Haman will reach out to the representative's Attorney Jim Maley to let him know of the status.

NEW BUSINESS:

- 1) Fabio Martinatti – 211 Progress Street – Sewer backing up, (Received call 1-30-19.
- 2) Authorization to enter into a contract with Virtua for pre-employment drug and physical testing and DOT drug and physical testing. **Motion made by Messrs. Horton and Conard to approve said contract carried.**
- 3) Fabio Martinatti – 211 Progress Street – Sewer backing up. (Received call 2-1-19)

ACTION:

- 1) Authorization to hire Kenneth Johnston as a Full-Time Laborer effective February 13, 2019 **approved on motion by Mr. Conard and Mr. Mingin carried.**

CORRESPONDENCE:

- 1) Bob and Theresa Van Meter – Thank you card.

REPORTS:**PLANT:**

Mr. Conard had no report.

APPEALS:

Mr. Mingin reported that everything is good.

REVENUE AND FINANCE:

Mr. Haman reported that Mr. Kenneth Johnston and another applicant was interviewed for the Laborer's Position and Mr. Johnston was the best suited candidate for the position.

STREETS:

Mr. Van Meter had no report.

INSPECTIONS:

Mr. Horton had no report.

SUPERINTENDENT'S REPORT:

Superintendent Bader reported that he would like to advertise for a new NJDEP Certified Laboratory to analyze the Plant performance. Superintendent Bader stated that QC/Eurofins have been erratic and caused in issue with a NJDEP Permit. Authority Secretary Dydek said that because this service is a EUS Service, the Authority can pass a Resolution immediately appointing a new Certified Laboratory.

RESOLUTIONS:

Mr. Horton made a motion to adopt Resolution 2019-#17 entitled, "A Resolution Awarding Contract For Professional Services and Services of an Extraordinary Unspecifiable Nature to a Certified Laboratory, for the Riverside Sewerage Authority, in the Township of Riverside, County of Burlington, State of New Jersey" seconded by Mr. Mingin. Upon roll call, the vote was as followed: Ayes – Messrs. Horton, Mingin, Conard, Van Meter and Haman. Nays – None. Motion carried.

Superintendent Bader further reported that he would like to advertise for bids to purchase a TV Inspection Vehicle for the collection system. **Motion made by Messrs. Conard and Horton to approve the Superintendent's request to advertise for bids carried.**

Motion made by Mr. Horton, seconded by Mr. Conard to accept the Superintendent's Report carried.

ENGINEER'S REPORT:

The Engineer's Report was submitted. There were no questions or concerns presented.

The report is on file in the Authority Secretary's Office.

Motion made by Mr. Mingin, seconded by Mr. Horton to accept the Engineer's Report carried.

MONTHLY FINANCIAL REPORT:

Treasurer Jack was not in attendance.

RESOLUTION 2019-#17

A RESOLUTION AWARDING CONTRACT FOR PROFESSIONAL SERVICES AND SERVICES OF AN EXTRAORDINARY UNSPECIFIABLE NATURE TO A CERTIFIED LABORATORY, FOR THE RIVERSIDE SEWERAGE AUTHORITY, IN THE TOWNSHIP OF RIVERSIDE, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY

WHEREAS, there exists a need for the services of a Certified Laboratory who has special expertise to analyze the Plant performance to be performed by the Riverside Sewerage Authority which is located in the Township of Riverside, in the County of Burlington; and

WHEREAS, funds will be made available for this purpose in the 2019, and will be made available in the 2019, Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S. 40A:11-1 et seq.) in effect provides that Contracts for Professional Services and Contracts for Services of an Extraordinary Unspecifiable Nature may be negotiated by the governing body of a municipality without public advertising and bidding, but requires a brief notice of the fact and details of each such contract to be publicly advertised and that the contract and authorizing resolution be filed in the Municipal Clerk's Office.


NOW; THEREFORE BE IT RESOLVED by the Township Committee of the Township of Riverside, in the County of Burlington as follows:

That Pace Analytical Services, LLC, a Certified Laboratory, having offices in Greensburg Pennsylvania, hereby is appointed as the Certified Laboratory for the Riverside Sewerage Authority and is permitted to perform such duties and services as may be required of a Certified Laboratory; and the Chairman and the Authority Secretary are hereby authorized and directed to execute an agreement with Pace Analytical Services, LLC for services concerning laboratory testing for such consideration and charges as are just and proper in accordance with fees established by the profession as set forth in the copy of the contract.

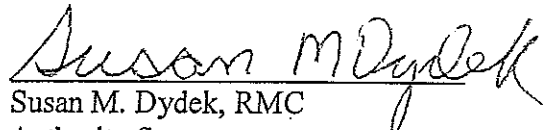
BE IT FURTHER RESOLVED, that this contract is awarded without competitive bidding as an exception in the Local Public Contracts Law; either because said party contracted with is authorized by law to practice a recognized profession in the State of New Jersey or the services to be performed are extraordinary unspecifiable services which cannot be bid competitively because it is impossible to prepare specifications for same in accordance with the above mentioned statutes. The contract is being awarded pursuant to a fair and open process; and

BE IT FURTHER RESOLVED, that this contract is awarded without competitive bidding as an exception to the Local Public Contracts Law as the contract is awarded for an amount not to exceed the bid threshold as stated in N.J.S.A. 40A:11-3; and

BE IT FURTHER RESOLVED, that a copy of said notice as required by N.J.S.A. 40A:11-5 shall be published in the Township's primary newspaper within ten days after passage of this Resolution.


Susan M. Dydek, RMC
Authority Secretary

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Riverside Sewerage Authority, located in the Township of Riverside, in the County of Burlington, State of New Jersey at a Regular Meeting thereof held on February 11, 2019.


Susan M. Dydek, RMC
Authority Secretary

BILLS AND EXPENDITURES:

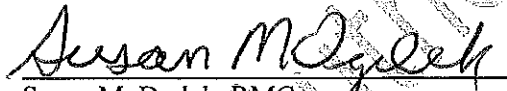
Motion made by Mr. Horton, seconded by Mr. Conard that the approval of the bills and expenditures be tabled due to not having a bill list, carried. Motion tabled.

PUBLIC PORTION (INFORMATIONAL)

Chairman Haman opened the Public Portion (Informational).

In seeing no members of the public present, **motion made by Mr. Conard to close the Public Portion (Informational) seconded by Mr. Horton carried.**

There being no further business to attend to, motion made by Mr. Conard and Mr. Horton that the meeting be adjourned, and so declared by Chairman Haman.


Susan M. Dydek, RMC
Authority Secretary

Riverside Sewerage Authority